



Charter Commission Meeting  
 June 11, 2019  
 7:00 PM

City Hall, Room 306, 301 Washington Avenue, Bay City MI 48708

**Meeting Results:**

- Consider findings and recommendations from the Michigan Attorney General related to Charter Commission's proposed City Charter. Adopt necessary revisions to the charter.
- Consider the necessary steps for a public education campaign.

Time	Task/Result
7:00	<p><b>Opening &amp; Overview</b>            The Clerk will call the roll and minutes from the May 14, 2019 meeting will be approved.</p> <p><b>Result:</b> Commissioners are present and prepared for the meeting.</p>
7:05	<p><b>Approval of the Agenda</b></p>
7:10	<p><b>Public Input</b> (time will be extended if necessary)</p> <p><b>Result:</b> Members of the public have the opportunity to voice their comments, questions, concerns.</p>
7:25	<p><b>Work Session:</b>            Discussion of Attorney General communication dated April 14, 2019 related to the proposed revisions to the Bay City Charter. Commissioners will continue consideration of potential changes to the proposed revisions to ensure compliance with the HRCA and other applicable legal requirements.</p> <p><b>Result:</b> Commissioners adopt revised language and resubmit the document to the State of Michigan for consideration.</p>
8:00	<p><b>Getting the Charter to the Ballot</b>            Commissioners will adopt a framework for the public education campaign.</p> <p><b>Result:</b> All commissioners understand the remaining work of the Charter Commission.</p>
8:15	<p><b>Other Announcements/Concerns</b></p> <p><b>Result:</b> Commissioners have the opportunity to raise additional items.</p>
8:30	<p><b>Adjourn</b></p>

CITY OF BAY CITY  
CITY CHARTER COMMISSION  
MEETING MINUTES  
Tuesday, May 14, 2019

The Charter Commission met at City Hall, Room 306, 301 Washington Avenue. The meeting was called to order by Charter Commission President Kristen McDonald Rivet at 7:00 PM.

Present: Charter Commissioners Thomas Baird, Alexander Dewitt, Kristen McDonald Rivet, Elizabeth Peters Carrie Sepeda, Nicholas Shaffer, Christopher Shannon, Michael Wooley, 8.  
Absent: Commissioner Donald Tilley, 1.  
Others Present: City Clerk Tema J. Lucero.

**Minutes**

Commissioner Wooley moved approval of minutes from the December 11, 2018, meeting, seconded by Commissioner Sepeda. Motion Carried.

**Approval of Agenda**

Commissioner Wooley moved approval of agenda, seconded by Commissioner Sepeda. Motion Carried.

**Public Input**

None.

**Work Session**

Commission worked through the Attorney General communication dated April 14, 2019, related to the proposed revisions to the Bay City Charter by section as follows.

**I. Election Changes**

**Section 3.3.3. - Commission vacancies, Section 11.2. - Even-year general November election and Section 16.2.2. - First election.**

After discussion, Commissioners Baird and Peters will work as a subcommittee to meet the Home Rule City Act requirements and provide suggested language for these sections at the next meeting. Commission President McDonald Rivet has reached out to City Commission President Basmadjian to request a resolution be passed regarding the election change to even year.

**II. Statutory Notice Requirements**

**Section 14.5. - Notice to city of claims for injuries.**

After discussion the commission is in favor of striking the section as it is contrary to state law. Commissioner Wooley will research the section to assure its removal would maintain governmental immunity.

**III. Appointment Procedures**

**Section 6.8. – Board Appointment Applications thru Section 6.9. – Boards, Commissions, Councils and Committees appointments.**

After discussion Commissioner Baird moved the following language, seconded by Commissioner Dewitt. Motion carried.

**Section 6.8. – Board Appointment Applications.**

All board or committee appointments shall follow the process outlined below, unless otherwise provided by law.

Section 6.9. – Boards, Commissions, Councils and Committees appointments.

The Commission shall appoint members to boards, commissions, councils and committees as created or approved by the Commission, pursuant to applicable law.

The Commission shall utilize a nondiscriminatory method of selecting the best qualified applicants.

**IV. Miscellaneous Notes**

**Section 11.1.1. - Election of commissioners and Section 11.1.2. - Election of mayor.**

After discussion Commissioner Baird moved the following language, seconded by Commissioner Peters. Motion carried.

**Section 11.1.2. - Election of mayor.**

The mayor shall be nominated and elected at large to four-year terms. The election of the mayor shall be held at the same time as the election of commissioners from the even-numbered wards. The newly elected mayor shall assume the office of mayor at the first regular commission meeting in January of the year immediately following their election.

Commission President McDonald Rivet recessed the meeting at 7:47 PM. There was no objection. The meeting reconvened at 7:51 PM. Attendance remained the same as at the time of the recess.

**Section 11.1.3. - Term limits.**

After discussion Commissioner Baird moved the following language, seconded by Commissioner Wooley. Motion carried.

**Section 11.1.3. - Term limits.**

No mayor or commissioner shall serve more than two consecutive terms in the same office. For the purpose of this section, a term shall not include any part of a term that is less than two years.

**Section 11.3. - Recall.**

After discussion Commissioner Wooley moved the following language, seconded by Commissioner Sepeda.

**Section 11.3. - Recall.**

A commissioner or mayor may be recalled as provided by state law.

Motion carried by the following vote:

Yes, Commissioners Baird, Dewitt, McDonald Rivet, Sepeda, Shaffer, Shannon, Wooley, 7.

No, Commissioner Peters, 1.

**Other Issues/Concerns/Announcements**

Commission President McDonald Rivet stated the next meeting will be May 28, 2019, at 7:00 PM, changes need to be submitted to the Attorney General as soon as possible. The next agenda will also include discussion of promoting and educating the public of the changes.

Meeting adjourned at 8:28 PM.

Respectfully submitted,

Tema J. Lucero, City Clerk