



**Planning Commission Minutes of Meeting
Remote Meeting by Zoom**

CALL TO ORDER & ROLL CALL:

A special meeting of the Bay City Planning Commission held remotely by Zoom, was called to order by Lori Dufresne at 6:05 p.m.

Present: Lori Dufresne, Doug Rise, Ashley Dardas, Jim Reaume, Shelley Niedzwiecki

Absent: Bob. Shea, Dan Mathews

Excused:

Others: Staff Liaison Terry Moulane, AICP, Planning & Zoning Manager

APPROVAL OF MINUTES:

None.

PUBLIC COMMENT - NON-AGENDA ITEMS:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

L. Dufresne asked staff to explain what the officer positions for the planning commission entailed. T. Moulane described all the positions and explained the roles of the president, vice-president, and secretary.

The floor was opened for nominations.

Secretary:

J. Reaume was nominated.

J. Reaume was elected unanimously.

Vice-President:

D. Rise was nominated.

D. Rise was elected unanimously.

President:

L. Dufresne was nominated.

L. Dufresne was elected unanimously.

OTHER BUSINESS:

T. Moulthane related there were two special use cases for the upcoming meeting in April. One was a case that had previously been heard for special use approval in 2018 for a multi-family unit at 1113 Center Avenue which had expired, and the other special use was for a gas station at the base of Veterans Bridge on Henry Street which was formerly a Family Video store.

D. Rise was unclear why the gas station needed special use approval.

T. Moulthane explained while zoning was correct for the project, it was typical for properties used in relation with automobiles to need a special use approval by the planning commission.

D. Rise inquired if there would be any joint work between the planning commission and the zoning board of appeals on the new zoning ordinance.

T. Moulthane answered the zoning board of appeals should be involved but mostly the planning commission tends to move it forward. He said it was a good idea to invite the zoning board to be in attendance.

L. Dufresne asked if there were any questions or areas of concern. She asked if the online Michigan Association of Planning (MAP) workshops were still available for the new members to attend.

Staff informed her emails had been sent out to all planning commission and zoning board of appeals members inviting them to take the classes. Those interested had responded, including new member S. Niedzwiecki who had nothing but praise for the classes she had taken. D. Rise had also taken a class and agreed.

Motion to adjourn by J. Reaume, seconded by A. Dardas.

Meeting adjourned at 6:22 pm.

Prepared by Lisa Griffiths, Planning & Zoning Administrative Assistant