



**Historic District Commission Meeting Minutes
Remote Meeting on Zoom**

CALL TO ORDER

Chair Mary Ewald-Sayles called the meeting to order with a quorum at 7:08 p.m.

INTRODUCTIONS and ROLL CALL

Present: Mary Ewald-Sayles, Grace Sayles, Ashley Meier

Absent:

Excused: Steve Goss, Lorelie Doerr

Others: Staff Liaison Scott McKillop; Lisa Griffiths, Planning & Zoning Administrative Assistant

APPROVAL OF MINUTES

None.

PUBLIC COMMENT - NON-AGENDA ITEMS

None.

NEW BUSINESS

HDC 21-15 – 709 Park Avenue – Kristy Keenan

Requesting a COA authorizing the replacement of an overhead door on an existing detached garage.

Present: Kristy Keenan, home owner (joined late)

Discussion took place between the commission members and staff whether the commission could proceed with the case without the applicant being present.

M. Ewald-Sayles felt the picture of the new door was a good representative of the current door and thought they could make a decision to approve the replacement door based on the picture as depicted on page nine of the materials provided by the applicant.

S. McKillop added the applicant had given a detailed description of the door in the last paragraph on page five.

Mrs. Keenan was late in joining the meeting. M. Ewald-Sayles explained the meeting had already started and said it was clear that Mrs. Keenan wanted to replace the existing door with a door of the same color and size but asked which window style had been chosen, the clear square windows or windows with the mullion bars. Mrs. Keenan indicated the clear plain windows and added the garage was in the back of the house and could not be seen from the front.

M. Ewald-Sayles thanked Mrs. Keenan for being thorough with the information she had submitted.

Motion made by G. Sayles, seconded by A. Meier, to move that the Historic District Commission approve a Certificate of Appropriateness for all work described and depicted to the attachment describing proposed work, materials and alterations submitted with the work review application for Case HDC 21-15. The applicant has demonstrated the work will comply with U.S. Secretary of the Interior Standards and Section 64-11(c) of the city's Historic Preservation District regulations.

Motion carried unanimously.

OLD BUSINESS

M. Ewald-Sayles inquired if there had been any activity at the house on Johnson and Center. Staff replied Sue Coggin had a Show Cause Hearing scheduled and it was pending. Work ordered to be initiated before April of 2021 never happened.

OTHER BUSINESS

None.

ADJOURN

Motion made by A. Meier, seconded by G. Sayles to adjourn the meeting at 7:16 p.m. Meeting adjourned.

Prepared by: Lisa Griffiths, Planning & Zoning Administrative Assistant