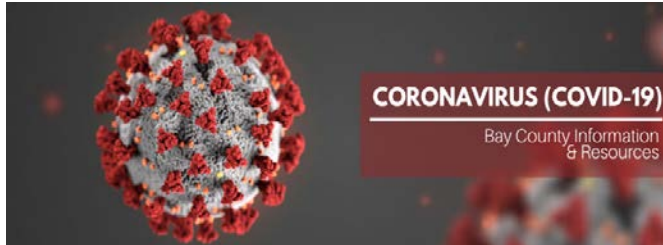


City Manager's Office
Status and Information
February 19, 2021



* * * *Of Note* * * *

COVID-19 Vaccine Information for Bay County

Registration Survey for COVID-19 Vaccine Recipients can be found via the following link.

<https://www.surveymonkey.com/r/bchd-c19vx>

Bay County's Public Health Officer – Joel Strasz produces a weekly update – follow this link: <https://youtu.be/K-36UPuPHMo> You can find this video on the [BCHD's Facebook page](#), [our vaccine website](#), and our [YouTube channel](#).

CITY OFFICES REOPENING MONDAY FEBRUARY 22

City offices will re-open on Monday, February 22nd. Staff is being scheduled to return to offices in a limited capacity. Customers are being urged to continue the use of the drop boxes, payment by mail or online. We also suggest appointments be made if possible.

We will follow the most recent COVID-19 City Response Plan which can be found on the city website: <https://www.baycitymi.org/716/COVID-19-City-Response-Plan>

SPECIAL FINANCE POLICY MEETING SCHEDULED FEB. 22ND

A Year in Review video will be highlighted at a Special Finance Policy meeting which will begin at 6:00 pm. If you want to listen or view the meeting you'll find the instructions via the following link:

<https://www.baycitymi.org/Calendar.aspx?EID=1461&month=2&year=2021&day=22&calType=0>

CITY TREASURER'S OFFICE OPEN FEB 16, 2021 FOR RECEIPT OF TAX PAYMENTS

The payment only window was open and staffed on Feb. 16, 2021 from 9 a.m.-5 p.m. Nearly 110 customers took advantage of the one-day special opening to pay their property taxes. A number of these customers pay in cash and by opening the payment only window we were able to safely accommodate their preferred means of payment.

Parks Update

Park Staff has been very busy during the most recent snow event. The Parks Division clears snow at several city buildings. The DPW buildings, City Hall, Bay City Light & Power, the Bay City Recycles Drop-Off Center/Transfer Station, Parks parking lots, and 15 miles of River Walk/Rail Trail. When large snow events occur, the park staff also works in unison with the Street Division to clear 138 dead ends/cul-de-sacs and roughly four miles of alleys throughout the city.



Park Staff also performs winter maintenance on maintenance equipment used in the summer as well as several other seasonal assets that need preventive maintenance or repairs that are just not possible to address during our busy summer season.



The city commission recently approved a lease agreement with the Tri-City Barbarians. Much like the softball activities in Vets Park, it is expected that Rugby will bring new activity and interest to Bigelow Park.

Sanitation Update

EGLE Grants

A quarterly grant report is being submitted to EGLE for the Infrastructure grant project for site improvements to the outbuilding at the Transfer Station for use as a recycling drop-off center.

A quarterly grant report is also being submitted to EGLE for the Rural Electronics Recycling grant project for the establishment of a permanent drop-off site for electronics.

Transfer Station/Bay City Recycles Drop-Off Center

The drop-off center officially opened Sept. 21, 2020. In the last quarter of 2020, 65 appointments were scheduled, with 30 of those being recycling related. Most of the infrastructure improvements to the recycling building have been completed.

ReDirectory Appointment Scheduler

Residents are now able to schedule an appointment to drop off materials at the Transfer Station/Bay City Recycles Drop Off Center through the ReDirectory. When filling out the form applicants will be able to input whether they are a City or non-City resident, the type of materials they will be dropping off and any associated recycling/disposal fees, along with other information that will be useful to our scheduling and data process.

ReCollect is also developing and inserting a separate item to the appointment scheduler for BCEL Energy Smart Appliance Recycling. Information from this line item in the scheduler will be tracked separately as it will coincide with rebates to BCEL customers.

Fillable Forms within ReDirectory

Staff is working with ReCollect to create and embed fillable forms into the ReDirectory. These will include:

- Additional City Trash Cart Request
- Commercial Recycling Service Form
- Loose Brush Appointment Request
- Repair / Replace City Trash Cart
- Solid Waste Nuisance Appeal



Holiday Light Recycling

1,339 lbs. of holiday lights were collected and recycled.

Recycling Audit

A recycling audit is scheduled for Wednesday February 24 at the Transfer Station/Bay City Recycles Drop-Off Center to thoroughly evaluate and audit the curbside recyclables generated within Bay City for diversity of materials and quality.

Recycling Processing RFP

Staff will be drafting an RFP for recycling processing, with an anticipated effective contract start date of July 1, 2021.