



# CONTRACTOR/BUILDER APPLICATION FOR COMMERCIAL UTILITY SERVICE

CITY OF BAY CITY 301 Washington Ave Ste 106  
Monday-Friday 7am-5pm 989-894-8104

Contractor/Builder  Owner  Non-Profit

**IF UNSATISFACTORY OR NO CREDIT HISTORY EXISTS, A DEPOSIT WILL BE REQUIRED**  
*(Utility deposit will be applied to the account when services are terminated. Any credit balances will be refunded)*

*\*The Utility may require a cash deposit of not more than three times an estimated average monthly billing, other form of account security acceptable by the utility and/or agree to accelerated payment terms as a condition of new service for accounts who's estimated average monthly bill is \$50,000+.*

Utility Deposit Required: Yes  \$ \_\_\_\_\_ No  Credit History Verified

Electric & Water/Sewer  Electric Only  Water/Sewer Only  Existing Service  Other\*

\$1000 \$500 \$500 12 mo average based  
On previous history  
at premises

**REQUIRED DOCUMENTS: RECORDED LAND CONTRACT OR DEED, SIGNED PURCHASE AGREEMENT AND PICTURE ID**

Service address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Name: \_\_\_\_\_

Fed Tax ID #: \_\_\_\_\_

Builders License #: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_ Cell \_\_\_\_\_ Other \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Business Owner Name: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_ Cell \_\_\_\_\_ Other \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**OR**

Contact Name: Property Manager, Corporation, or LLC: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_ Cell \_\_\_\_\_ Other \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

ARE YOU ELIGIBLE FOR A SALES TAX EXEMPTION? Yes  No

**IF YOU ARE ELIGIBLE FOR A SALES TAX EXEMPTION, YOU MUST COMPLETE AND SUBMIT TO THE CITY OF BAY CITY THE MICHIGAN SALES AND USE TAX CERTIFICATE OF EXEMPTION FORM LOCATED AT:**

[http://www.michigan.gov/documents/taxes/3372\\_216612\\_7.pdf](http://www.michigan.gov/documents/taxes/3372_216612_7.pdf)

**Office use only**

Is previous address a City of Bay City account? Yes \_\_\_\_\_ Amount owed \$ \_\_\_\_\_ No \_\_\_\_\_ \*New Account Number: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_