



## **Rental Housing Fees**

**Annual Rental Housing Property License Fee** – Annual rental housing licenses are charged based on the number of separate housing units contained at a rental property. The cost of a rental license is \$125.00 for the first unit and \$35 for every additional unit thereafter.

Example:        Two Unit Property    \$125.00 for first unit  
  \$35.00 for second unit  
  Total:                                    \$160.00 annual rental housing license

**Late Fee For Not Paying Annual Rental Housing License Invoice By Due Date** – If an annual rental housing license is not paid in full by the due date posted on the invoice, a \$50.00 per unit late fee will be assessed.

Example:        Two Unit Property    \$50.00 x 2 Units = \$100.00 Late Fee

**Failure to Register a Rental Property** – Rental property owners that have been properly noticed per City Ordinance and have not obtained a required rental license will be fined \$1,000.00

**Rental Re-inspection Fees** – The first and second inspections are not subject to a fee. If a third inspection is required, the property owner will be invoiced \$75.00. For the fourth inspection and any additional inspections, the property owner will be invoiced \$100.00 per inspection.

**Cancellation of Inspection Fee** – Property owners will be allowed one inspection cancellation at no charge per a 12-month period. Additional cancellations will result in a \$25.00 fee which will be invoiced to the property owner.

If you have any additional questions or concerns regarding the rental housing registration and certification program, please do not hesitate to contact our office at (989) 894-8162.