

# BUSINESS CRIME WATCH

BAY CITY DEPARTMENT OF PUBLIC SAFETY    March 2019    EDITION 4, VOLUME 3



## Business Safety Plan

Writing a good safety business plan requires that you identify all possible hazards in and around your workplace. The more complete your plan, the more likely you will avoid expensive liability claims from employees and customers that can destroy your business and affect your personal wealth. According to the National Federation of Independent Business the most common workplace safety standard violations involve improper use of scaffolding and protective railings, failure to take all safety precautions with regard to chemical, electrical and machinery hazards, and failure to inform or train employees and post warning signs where appropriate. Other hazards are less obvious, such as inadequate security for parking lots and building entrances, toxic chemicals in cleaning supplies, inadequate air conditioning filter systems and a bad mental health environment.

## Taking Action

1. List all injuries, vehicle and machinery repair and maintenance records, accident reports, extended illnesses, employee behavior reports and any threats the company has received.

2. Conduct a careful walk-through of your offices, facilities and exterior property. Include confidential interviews with long-term employees as well as department managers to identify any unrecorded safety concerns.
3. Consult your liability insurance agent, local police and fire departments and other public agencies, such as the Michigan Occupational Safety and Health Consultation Program for help in identifying all possible hazards in your workplace and recommended solutions.
4. Formulate preventative measures and solutions to your workplace interior and exterior safety, and health hazards
5. Write out your safety business plan, including a full list of identified risks, procedures for injuries and threats, including a plan for natural disasters, such as excessive heat and cold and flooding as well as risk prevention

*by Victoria Duff*

Performing your initial safety inspection can be complex and time-consuming, but don't neglect to take action where needed as soon as possible. A safe and healthy workplace not only creates a better environment for you, your employees and the community, but it also can save money on insurance and help prevent or reduce civil and criminal liability. OSHA and other government agencies can and will levy fines and other penalties if your business is deemed unsafe, especially if an accident occurs. A thorough safety inspection and compliance follow-through is not just the right thing to do; it's the law.

## Emergency Postings

Your safety inspection should note the existence of OSHA Job Safety and Health Protection posters, maps of floor layouts with exit points and emergency procedures, emergency phone numbers and contacts of key employees and departments posted near telephones, the location of Material Data Safety Sheets (MSDS), and signs for exits, first-aid, fire apparatus, weight limits, bio-hazards, harmful substances and dangerous conditions. If a necessary posting is missing, place it on your action list.

## BAY CITY BUSINESS CRIME UPDATES

02/06 - A subject was placed under arrest for criminal trespassing at a west side convenience store. This same subject had been previously issued a trespass warning back in January for the business.

02/07 - A west side convenience store reported a fraud complaint. The night manager had received a phone call from an individual stating that he recently installed a new credit card machine. The individual sent the manager a picture of a credit card along with the code number and asked her to charge \$500.00 onto that card. The individual then asked the manager to purchase several prepaid cards from the store using that card. This complaint is under investigation.

02/09 - A west side business reported a malicious destruction of property. Overnight, an unknown subject had broken a large window in the front of the business.

02/10 - A west side restaurant reported a burglary. Overnight, an unknown subject forced open the back door, entered the business and stole money from a cash drawer. This case is under investigation.

02/22 - An east side business reported a burglary. An employee arrived to work and discovered an open door to the business and money missing from the cash drawer. There was no damage at the point of entry and this case is under investigation.

02/26 - An east side convenience store reported a retail fraud. A male subject distracted a clerk while a female subject stole a bag of tobacco and a small box of wine.

02/27 - An east side bar reported a fail to pay. The subjects were identified and one subject has been arrested.

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### Boards and Committees

- [Zoning Board of Appeals](#)  
March 12, 2019, 7:00 PM - 8:30 PM @ Commission Chambers
- [Historic District Commission](#)  
March 13, 2019, 7:00 PM - 8:30 PM @ Commission Chambers
- [Planning Commission](#)  
March 20, 2019, 7:00 PM - 8:00 PM @ Commission Chambers

## City Commission

- [Finance Policy Meeting](#)  
March 4, 2019, 6:30 PM - 7:30 PM @ Commission Chambers  
March 18, 2019 6:30 PM - 8:30 PM @ Commission Chambers
- [City Commission Meeting](#)  
March 4, 2019, 7:30 PM - 8:30 PM @ Commission Chambers  
March 18, 2019 7:30 PM - 8:30 PM @ Commission Chambers

## Community Development Block Grant/CDCs

- [Columbus Avenue Citizens District Council](#)  
March 20, 2019, 6:00PM - 7:00PM@Conference Room 306
  - [Northwest Citizens District Council](#)  
March 21, 2019, 6:00PM – 7:00PM@Lindsay School
  - [Midland/Salzburg Citizens District Council](#)  
March 21, 2019, 7:00PM – 8:00PM @Bay County Community Center
  - [South End Citizens District Council](#)  
March 21, 2019, 7:00PM – 8:00PM @ Bay County Child & Senior Center
  - [Northeast Citizens District Council](#)  
March 27, 2019, 6:00 PM - 7:00 PM @ Conference Room 317
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