

**Coordinating Council**  
**April 30, 2020 Meeting via ZOOM**  
**Meeting Minutes**

**Call to Order:**

The meeting was called to order by Jan Rise at 11:08am via Zoom due to Federal and State declaration of State of Emergency due to COVID-19 pandemic and Executive Order No. 2020-48 allowing for remote participation in public meetings.

**Roll Call:**

**Present via Zoom:**

**Northwest:** Jim Trelewski, Jill Causley, Anne Schiattone, Judy Brunner

**Midland/Salzburg:** Gary Tewksbury, Trude Tewksbury, Steve Kent, Richard Hembling

**Columbus Ave:** Mike Weiler, Bill Kiepert, Dennis Banaszak

**South end:** Peggy Watson, Gary Paveglio

**Northeast:** Jan Rise, Suzanne Tyo, Doug Rise

Also, Present via Zoom: Dana Muscott, Shelli Thurston, Debbie Kiesel, Marty Jurish, Amy MacDonald, Bob Dion, Shoron Cooper, Sara Dimitroff, Rachel Phillips, George Martini

**Minutes:**

The minutes from the January 23, 2020 meeting were reviewed. Jan Rise advised moving this item to the next meeting. There were no objections. Item will be placed on the agenda for the next meeting.

**Public Comment:**

No public comment.

**New Business:**

*TIFA Plan for 2021 Road Work:*

- *North Johnson Street from Woodside to Water*

Dana Muscott, City Manager, discussed the budget request from the Mayor and City Commission to the TIFA Board for funding for the North Johnson Street road construction project. Assistance from the TIFA Board would result in no sewer rate increase and a lower water rate increase. The road funds would be able to be shifted to other projects with the TIFA Board's assistance. Rachel Phillips discussed that this will be a full reconstruct of the road and storm sewer and lining of the sanitary sewer. The water line will be replaced and right sized.

Sidewalk, curb, gutter, and asphalt pavement will be installed. The storm sewer is currently failing and needs to be replaced. Estimated request from the City is \$1,392,855.

- Marquette Resurfacing from Hart to Transit

Rachel Phillips discussed that the City received a grant for \$375,000 from the State for Economic Development to pay for a portion of this project. It is a two-course mill and overlay for this all-season route. Estimated request from the City is \$255,304, which covers the City's portion of the match required to use the State funding.

Wayfinding Signage in the Marquette Industrial Park:

Jan Rise will get with the chairs of each CDC to develop a committee to work on this project. There is \$50,000 earmarked in the budget for this signage. The funds originated in a grant and have no timeline for expenditure.

Annual Budget Fiscal Year 2021:

Midland TIFA Budget – Fund 278 – We are expecting a slight increase in tax capture. There is also a Local Community Stabilization Share due to the law changes in how personal property taxes are assessed. Expected revenues are \$110,500. There is a debt service on the fund. We also regularly budget for attorney fees, ground maintenance, and administration. Any remaining amount goes into fund balance. We expect expenses of \$87,220 and additional \$23,280 will go into fund balance this year.

Marquette TIFA Budget – Fund 281 – We are expecting \$165,000 in tax increment revenue and \$220,000 in Local Community Stabilization Share and \$8,048 in interest on our fund balance, for a total expected revenue of \$393,048. Expenses are administration, utilities, indirect admin, and the two road projects if approved. There is also \$50,000 in land improvement for the wayfinding signage. \$1,648,159 would be needed for the road projects, with \$1,410,219 coming from fund balance. Our current cash balance is approximately \$2.7 million dollars and we would have approximately \$1 million dollars remaining.

Jan Rise requested roll call votes to approve the Marquette TIFA budget with changes as discussed by Shelli Thurston. Dennis Banaszak made the motion, Richard Hembling supported. No discussion was held. Roll call vote as follows:

Ayes: Jim Trelewski, Jill Causley, Anne Schiattone, Judy Brunner, Steve Kent, Richard Hembling, Trude Tewksbury, Gary Tewksbury, Dennis Banaszak, Mike Weiler, Peggy Watson, Gary Pavaglio, Jan Rise, Suzanne Tyo, Doug Rise, Bill Keipert

Nays: None

Motion passed.

Jan Rise requested roll call votes to approve the Midland TIFA budget as presented. Richard Hembling made the motion, Trude Tewksbury supported. No discussion was held. Roll call vote as follows:

Ayes: Jim Trelewski, Jill Causley, Anne Schiattone, Judy Brunner, Steve Kent, Richard Hembling, Trude Tewksbury, Gary Tewksbury, Dennis Banaszak, Mike Weiler, Peggy Watson, Gary Paveglio, Bill Keipert, Jan Rise, Suzanne Tyo, Doug Rise

Nays: None

Motion passed.

**Old Business:**

None

**Other Business:**

None

**Adjournment:**

A motion was made and supported to adjourn the meeting. Motion carried.