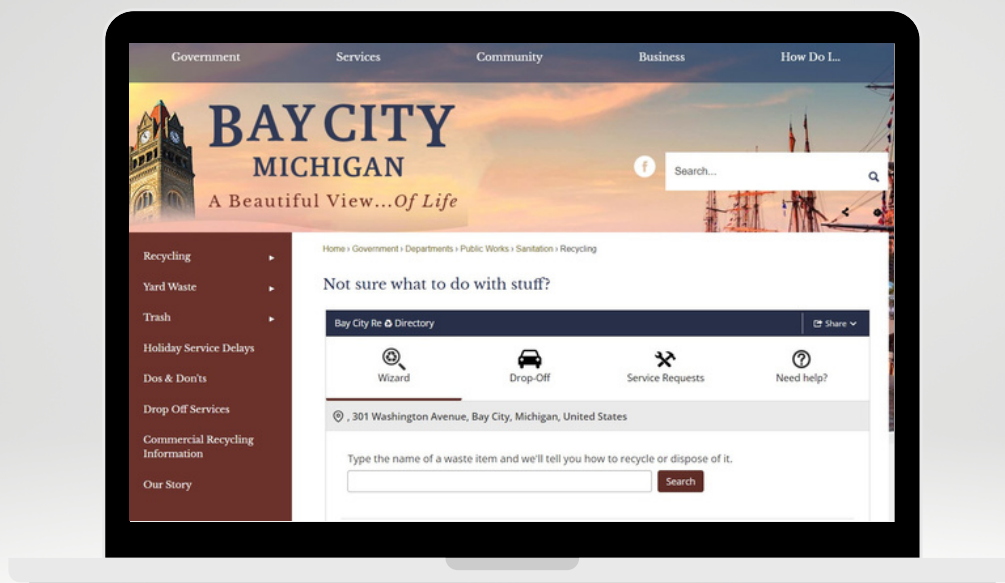
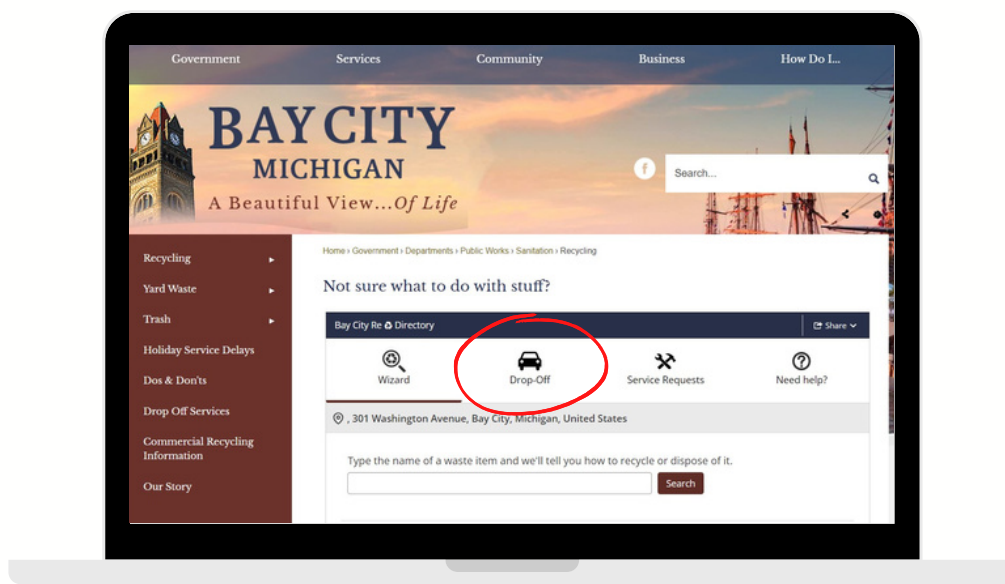




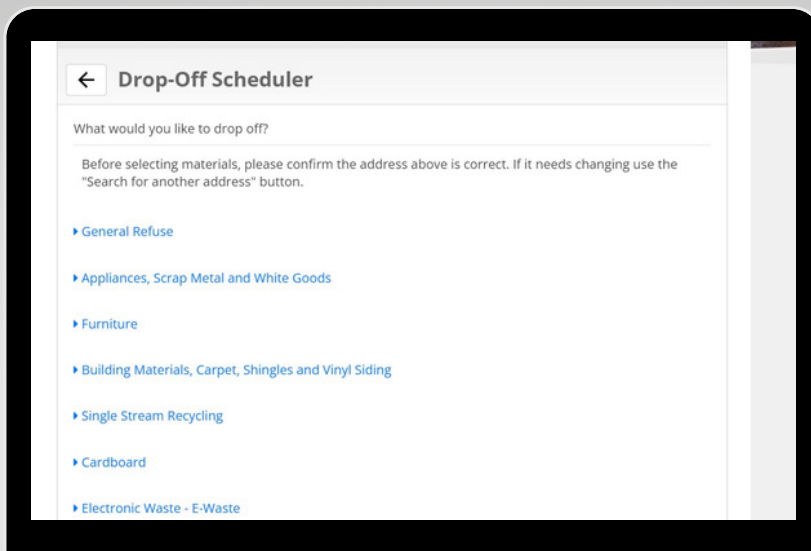
HOW TO SCHEDULE AN APPOINTMENT AT THE BAY CITY RECYCLES DROP-OFF CENTER



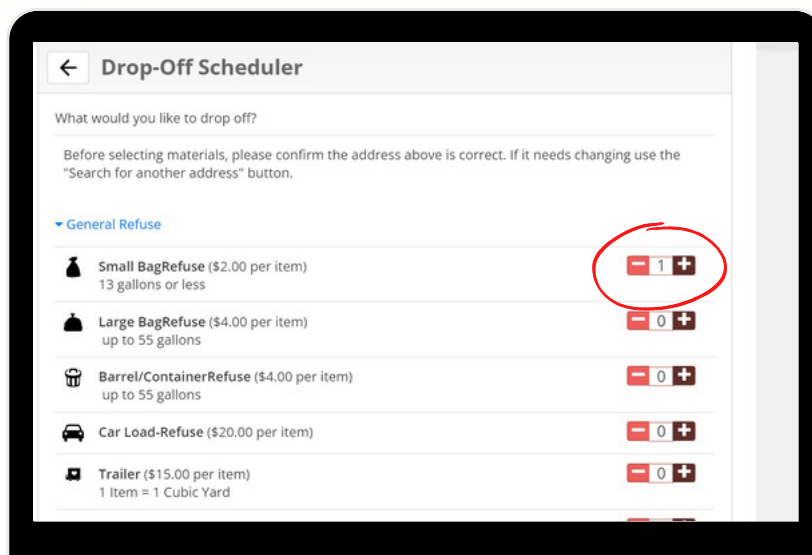
1. Go to www.BayCityRecycles.org



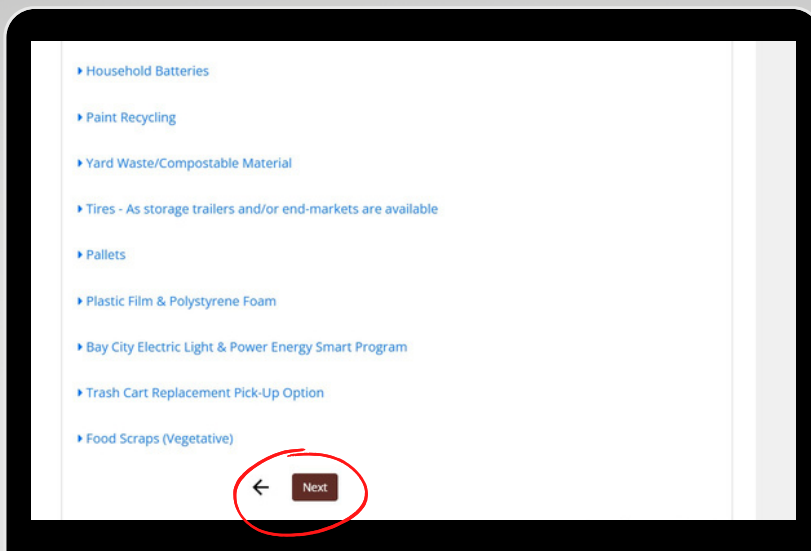
2. Click on 'Drop-Off' (there's a car icon above it).



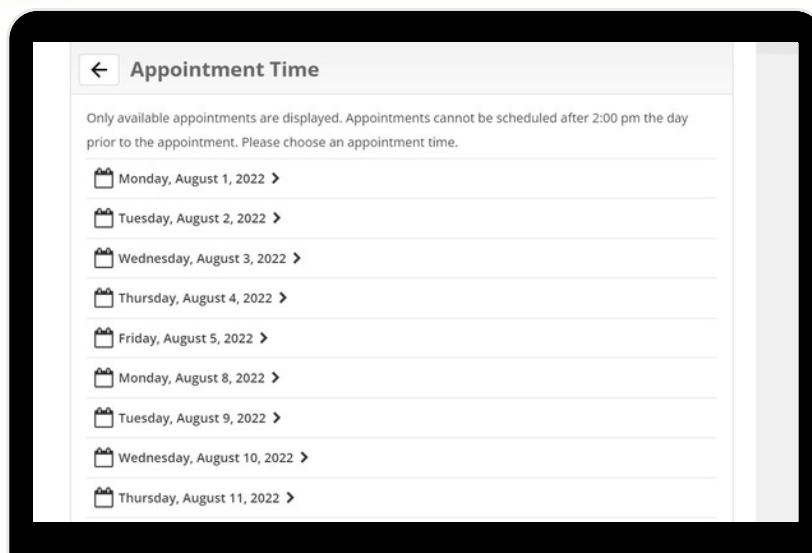
3. Scroll down and choose which type of material you plan to drop off.



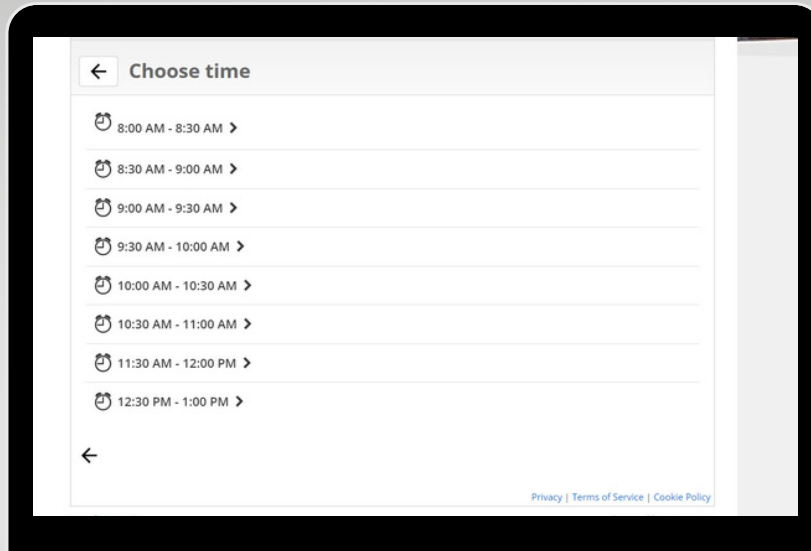
4. Be sure to select an amount for each item you plan to drop off. You may choose more than one item.



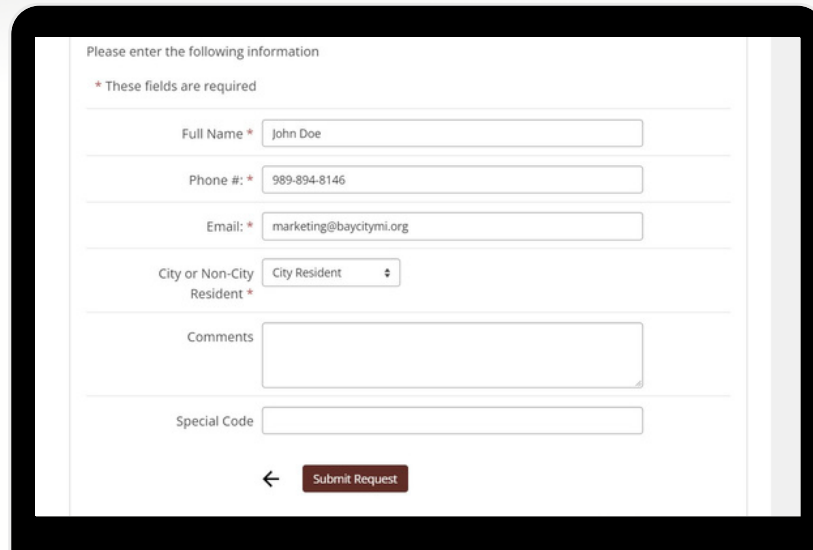
5. When you are done adding items, scroll to the bottom and choose ‘Next’.



6. Choose an available appointment date by clicking on the date.



7. Choose an available appointment time by clicking on the time.



8. Fill in your name, phone number, email, City/Non-City Resident status, and add any additional comments before clicking 'Submit Request' to finalize your drop off appointment.



9. You will receive a confirmation email.



10. You do not pay until your drop off appointment is complete. Credit/debit cards, checks and exact change are accepted. The attendant at the BCRDOC cannot make change.