



CITY OF BAY CITY, MICHIGAN

PAWNBROKER LICENSE APPLICATION

License Year _____

Applicant's Name _____ Birthdate _____

Home Address _____

Business Name _____

Business Address _____

Residence Phone: _____ Business Phone: _____ Cell Phone: _____

e-mail address: _____

List names and addresses of all persons having an interest in the business:

If application is for a Renewal License, have any alterations, changes, or deterioration taken place since the issuance of the former license? _____

If yes, please explain _____

Have you ever had a license refused or revoked for the same activity? _____

If yes, please explain _____

Have you ever been convicted of a felony or misdemeanor? _____

If yes, please explain _____

Signature

\$3,000 Bond Required _____

License Fee (New or Renewal) \$125.00

Reports Required (New License)

Manager	\$ 1.00
Fire Dept.	1.00
Building Dept.	1.00
Planning Dept.	1.00
Police Dept.	115.00
State of MI (prints-Police Dept.)	<u>30.00</u>
	\$149.00

LICENSE NO. _____

DATE ISSUED _____

BAY CITY DEPARTMENT OF PUBLIC SAFETY

501 Third St., Bay City, MI 48708
(989) 892-8571

FINGERPRINT INFORMATION

Pawnbroker/Secondhand & Junk Dealers/Fortunetelling/Amusement Place/Medical
Marijuana Licenses

It is the responsibility of this department to complete the following:

- Fingerprint and background check of all applicants.
- Complete required forms and processing of essential paperwork.

In view of the necessary work involved and the number of persons required to process your application, a fingerprinting fee of fifteen dollars (\$15.00) and a background investigation fee of one hundred dollars (\$100) is required, as approved by the City Commission. (Cash, cashier's check, credit card, or money order) The fingerprints are processed through the Michigan State Police. A \$30.00 fee is required by the State of Michigan for each set of fingerprints in addition to the Bay City Department of Public Safety fees. (Check or money order made out to the 'State of Michigan'.)

✓ **The City of Bay City requires fingerprints of applicant(s). Please call the Bay City Department of Public Safety at (989) 895-0927 for an appointment to be fingerprinted.**

✓ **The results of the fingerprints will be mailed to your home address from the State of Michigan. It is your responsibility to bring (or mail) the results back to the Department of Public Safety for final processing.**

If you have further questions or concerns regarding the Bay City Department of Public Safety licensing requirements, please call (989) 895-0918.